

## VIDEO-SURVEILLANCE PRIVACY POLICY

Please read this privacy policy carefully. It contains important information on the processing of your personal data and the rights you have pursuant to the regulations in force in relation to the issue. We reserve the right to update our privacy policy at any time as a result of corporate decisions, in addition to ensuring compliance with any legislative or jurisprudential changes. If you have any doubts or need any clarifications with regard to our privacy policy or your rights, please contact us through the channels provided below.

### **Who is in charge of processing your data?**

The controller: The controller is the company operating the hotel in which the cameras are installed. You may access the data of our hotels on our website [www.universalhotels.es](http://www.universalhotels.es)

Business address: Gremi de Cirurgians i Barbers, 25, Bloque B, 3er piso Pol. Son Rossinyol – 07009 Palma de Mallorca, Spain

### **What personal information do we collect?**

The data we process is that obtained from the video-surveillance cameras installed for the security of the premises.

### **For what purpose do we process your data?**

We process the data collected for the purpose of video-surveillance and the security of the premises.

### **How long is your data kept on file for?**

The data will be deleted within a maximum period of one month as of the date on which it was recorded, without prejudice to the keeping it on file for the periods of time specified in the applicable legal provisions, for example, to certify the committing of acts that violate the integrity of persons, property or facilities.

### **The legal basis for processing the data**

The legal basis for processing the data collected using the video-surveillance system is the legitimate interest in guaranteeing the security of the premises.

### **To whom may we disclose your data?**

Your data will not be disclosed to third parties unless arising from a legal obligation.

### **What are your rights?**

You have the right to obtain confirmation of whether or not we are processing your personal data and, in this case, to access it. You may also ask for your data to be amended when it is inaccurate or to complete incomplete data, in addition to asking for it to be deleted when, among other reasons, the data is no longer necessary for the purposes for which it was collected. In certain circumstances, you may ask for the processing of your data to be limited. In this case, we will only process the data involved in the formulation, exercise or defence of complaints or with a view to the protection of the rights of other persons. In certain circumstances and due to reasons in relation to your specific situation, you may also oppose the processing of your data. In this case, we will stop processing the data, except in the event of imperious legitimate reasons prevailing over your interests or rights and liberties, or for the formulation, exercise or defence of complaints. Furthermore, and pursuant to certain conditions, you may request the portability of your data to enable you to transfer it to another data controller. In order to exercise your rights you should us a request together with a copy of your national identity document or another valid document identifying you by post or electronic mail, to the addresses specified in the Who is in charge of processing your data? section. You will find further information on your rights and how to exercise them on the Spanish Data Protection Agency website at:

<http://www.agpd.es/portalwebAGPD/CanalDelCiudadano/derechos/index-ides-idphp.php>